



INDIAN MARITIME UNIVERSITY
(A Central University, Ministry of Shipping, Government of India)
Mumbai Port Campus (LBS CAMSAR & MERI)
Hay Bunder Road, Sewri, Mumbai 400033.



Advt. No: IMU/MPC/Recruit/C&O/1221
APPLICATIONS ARE INVITED FROM ELIGIBLE CANDIDATES FOR THE FOLLOWING
POSTS ON CONTRACT / VISITING / OUTSOURCED BASIS

<p>1. Faculty (Marine Engineering) 2. Consultant (Civil and Electrical Maintenance) 3. Computer Service Engineer 4. Seamanship Instructor 5. Hostel Warden</p>	<p>6. Training Officer 7. Physical Training Instructor 8. Gym Instructor 9. Library Assistant</p>
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1. Faculty Marine Engineering
Essential Qualifications. 1. MEO Class I (Motor) C.O.C.
2. Sailing experience for a minimum period of six months at Management level within the meaning of STCW Convention 2010 as amended.
Preferable: VICT / TOTA Course Certificate.
Responsibilities: Teaching & Training B Tech (ME), PGD (ME) & Post Sea Courses

2. Consultant (Civil and Electrical) Maintenance:
Essential Qualifications. 1. Engineering Degree (Civil/ Electrical/ Marine /Mechanical)
2. Retired Government Officer from CPWD/MES / Defence / PSU etc.
3. Should have been in GP Rs.8700/- for 5 years or more.
Responsibilities: (a) Day to Day Maintenance of Infrastructure (b) Liaising with CPWD for all works related issues (like planning AR&MO and Special & Major Repairs; Review of CPWD Preliminary Estimates, Supervision of ongoing works to ensure quality & timely completion, Maintenance expense accounts of CPWD Works etc. (c) Minor repairs & Maintenance work through own sources (d) Maintaining documentation, conduct of works meeting etc. (e) Any other associated work assigned by Campus Director.

3. Computer Service Engineer: Appropriate qualification for Hardware & Software Maintenance.
Responsibilities. Responsible for Hardware & Software Maintenance including Simulators.
Past experience on Maintenance of Simulators & Computers is a must.

4. Seamanship Instructor: Ex-PO/CPO (Seaman Branch) from Navy / Coast Guard
Responsibilities. Training Cadets on Seamanship, Boat Handling etc

5. Hostel Warden: Ex-CPO/PO / Equivalent from Navy/Coast Guard/Army/Air Force.
Responsibilities: Manage affairs of Cadets including Discipline, Good Conduct, Mustering, Leave, Hostel Maintenance, etc. They are required to work in shifts
Preferable: Past experience in Training Establishment like NDA / Naval Academy / IMA etc

6. Training Officer: Ex-CPO/PO / Equivalent from Navy/Coast Guard/Army/Air Force
Responsibilities: Training of Cadets in maintaining Discipline, Parade & Drills
Preferable: Past experience in Training Establishment like NDA / Naval Academy / IMA etc

7. Physical Training Instructor: Ex-CPO/POPTI of Navy/Coast Guard/Army/Air Force
Responsibilities: Physical Training and Sporting activities of Cadets
Preferable: Past experience in Training Establishment like NDA / Naval Academy / IMA etc

8. Gym Instructor – Part time Morning / Evening on visiting basis
Essential Qualifications: Diploma / Certificate in Physical Education/Gym Training
Desirable: Experience in Gym training in an educational institution.
Responsibilities: Maintenance of Gym, Training of cadets / students, regular upkeep of Gym and Conduct of Gym related activities.

9. Library Assistant.
Qualification. A Bachelor's Degree in Library and Information Science with at least 55% marks or its equivalent grade.
Experience. Minimum two years' experience as a Library Assistant or equivalent in a University / College Library.
Desirable. Experience of working in a Maritime Training Institute / Engineering College Library.

INSTRUCTIONS

1. Application.

- (a) Interested and Qualified Candidates requested to send their CV.
- (b) The CV should contain complete details of their Educational Qualifications, Work experience, Special Achievements, present address and the expected Salary.
- (c) The mail be send to imumpcvacancy@gmail.com and dradmin.mumbaiport@imu.ac.in.
- (d) All the relevant documents should also be attached / mailed.
- (e) The post applied for is to be indicated in the Subject of mail.
- (f) The candidates who have applied for the above posts in last 6 months need not apply again.

2. Age. Less than 65 years for Ser 1 and 2; preferably below 50 years for remaining posts.

3. Last Date. The CVs are to be send by 1600 hrs on 05th March, 2020.

4. Interview Call. Only shortlisted candidates will be called for the interview.

5. Interview Schedule. Interviews will be scheduled between 10th to 30th March 2020.

6. TA /DA. No TA/DA will be admissible for the interview.